



I cant print / find my online training
certificate

The screenshot shows the Seaward Training Portal website. At the top, there is a navigation bar with the Seaward logo on the left, a search bar, and 'Log in' and 'Register' buttons on the right. Below the navigation bar, the main content area is divided into several sections. On the left, there is a sidebar with 'COURSES' (view all online courses), 'USEFUL LINKS' (FAQs, PAT Support & Resources, Terms & conditions, Privacy policy, Contact us), and 'Onsite Training Courses' (with a City & Guilds logo and a link for more information). Below the sidebar are logos for PayPal, VISA, MasterCard, and Maestro. The main content area features a large red graphic with the text 'Welcome to the Seaward Training Portal, where you can access training and certification for a whole range of electrical safety subjects'. Below this is a video player titled 'Portal Introduction' showing the text 'Seaward Training Portal Introduction'. To the right of the video player is a 'Key Features' section with a list of benefits: Quick and easy, Courses from £20, Multiple choice questions, Pay online, Includes pass certificate, and Comply with the IET Code of Practice. At the bottom of the page, there is a paragraph of text: 'Welcome to the Seaward online training portal where you can take a plethora of training courses to improve your PAT testing knowledge and efficiency. With courses starting from just £25, training has never been as affordable or easy. The majority of the courses follow a watch and test method, where you can watch a short video and take an online test afterwards. Once you have finished answering all questions and have achieved the required pass score, you will be given access to a certificate which you can print off for your records.'

Go to Seawardtraining.co.uk

SEAWARD

Home • Log in to the site Tuesday 17 May 2016

Log in

Invalid login, please use username & not email address & try again.

Username:

Password:

Remember Username

[Forgotten your username or password?](#)

Cookies must be enabled in your browser

Is this your first time here?

Hi! For full access to courses you'll need to take a minute to create a new account for yourself on this web site. Each of the individual courses may also have a one-time "enrolment key", which you won't need until later. Here are the steps:

1. Fill out the **New Account** form with your details.
2. An email will be immediately sent to your email address.
3. Read your email, and click on the web link it contains.
4. Your account will be confirmed and you will be logged in.
5. Now, select the course you want to participate in.
6. If you are prompted for an "enrolment key" - use the one that your teacher has given you. This will "enrol" you in the course.
7. You can now access the full course. From now on you will only need to enter your personal username and password (in the form on this page) to log in and access any course you have enrolled in.

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You are not logged in.

Log into your account as normal

The screenshot shows a web browser window with the URL <http://www.seawardtraining.co.uk>. The page header includes the Seaward logo and the name 'Samantha'. A navigation menu lists: PT250 Course Enrolment, PT250+ Course Enrolment, Apollo Course Enrolment, and Guide to PAT Course Enrolment. The date 'Tuesday 17 May 2016' is displayed in the top right.

The main content area features two promotional banners:

- Portable Appliance Testing - A Practical Guide**: This banner describes an online course for gaining knowledge on PAT testing. It includes a red warning sign icon. The price is listed as **£55 + VAT per User** for 12 months access. A red button labeled 'Enter Course / Buy Now' is present.
- PrimeTest 50 User Competency Course**: This banner describes an online course for using the PrimeTest 50 manual PAT tester. It includes an image of the device. The price is listed as **£20 + VAT per User** for 12 months access.

Once you are in get them to go to the course they are booked onto, click on the **RED course TITLE**

The screenshot shows a web browser window with the URL <http://www.seawardtraining.co.uk/courses/view.php?id=7>. The browser tabs include 'Course Portable Appliance ...'. The page header features the 'SEAWARD' logo and a navigation menu with 'Home', 'My courses', 'Seaward Product Courses', and 'Course - PAT Practical Guide'. The date 'Tuesday 17 May 2016' is displayed in the top right. The main content area has a large grey box with the text 'Your Certificate'. Below this, it says 'Please use the link below to claim your completion certificate.' and 'Restricted (completely hidden, no message): Not available until you achieve a required score in Portable Appliance Testing - A Practical Guide - Exam.' A red button labeled 'PAT - A Practical Guide - Achievement Certificate' is visible. To the right of the button are three checkboxes, with the middle one checked. Below the button is a section titled 'Tell Us What You Think' with a thank you message and a red button labeled 'Take short survey now'. At the bottom left, there is a copyright notice: '© 2016 Seaward Electronic Limited. You are logged in as: Samantha Lane (Last 52)'. At the bottom right, there are social media icons for Facebook, Twitter, LinkedIn, and YouTube.

You now need to scroll to the BOTTOM of the page, & click on the achievement certificate

The screenshot shows a web browser window displaying the 'SEAWARD' portal. The browser's address bar shows the URL 'http://www.seawardtraining.co.uk/learn/certificates/view.php?id=23'. The page title is 'PAT - A Practical Guide - A...'. The navigation breadcrumb is 'Home > My courses > Seaward Practical Courses > Course - PAT Practical Guide > Certificates > PAT - A Practical Guide - Achievement Certificate'. The date is 'Tuesday 17 May 2016'. A 'Blocks editing on' button is visible in the top right.

The main content area is titled 'Summary of Previously Received Certificates' and includes a link to 'View 223 issued certificates'. Below the title is a table with two columns: 'Issued' and 'Grade'. The table contains one row of data:

Issued	Grade
Monday, 1 December 2014, 4:47 PM	Course Grade: -

Below the table, there is a text prompt: 'Click the button below to open your certificate in a new browser window' and a red button labeled 'Get your certificate'.

The left sidebar contains a navigation menu with the following sections:

- COURSES
 - View all online courses
- ADMINISTRATION
 - Certificate administration
 - Edit settings
 - Locally assigned roles
 - Permissions
 - Check permissions
 - Filters
 - Logs
 - Backup
 - Restore
 - Course administration
 - Switch role to...
 - My profile settings
 - Site administration

At the bottom of the sidebar is a search box with a 'Search' button.

When you click on the link, it will come up with a summary, click get your certificate it will open in a new window like this

